

Application Agreement for Tutoring Services

Parent's Last Name Parent's First Name

Student Last Name Student First Name

Address

City State Zip Code

Cell Phone Home Phone

E-mail

As the Parent, I understand that the cost for One-On-One Tutoring at CVA is \$50 per hour paid in advance. I agree to pay this amount, and will pick up my child on time so as to not go beyond the agreed amount of time for tutoring. I understand that, should the tutoring session go beyond the time agreed for any reason, I am responsible to pay for the extra time.

If tutoring should take place anywhere outside of CVA's on-campus facilities, I agree to take full responsibility for my child and will not leave him/her alone with the tutor under any circumstances. I will not hold the tutor responsible for my child's safety in any way.

If, for any reason, I must cancel a tutoring session, I agree to let the tutor know 24 hours in advance. I understand that, in the case that I do not bring my child to the agreed upon time and place and do not notify the tutor 24 hours in advance, I am still responsible for the time of the tutor and agree to pay a fee of \$50. In the case of an emergency, I understand that I may show proof of the emergency to waive the \$50 fee.

I have read this agreement before signing below and I fully understand the contents, meaning, and impact of this agreement.

Parent Signature: _____

Date: _____